



## **AGENDA**

### **TCCN Board of Directors**

**Tuesday, July, 17, 2018 - 3:00 CST/4:00 EST**

**Conference Call: 712-770-8061, Access Code 303768**

**Presiding: Ashley Evans, Chair**

**Board Officers:** Cindy Rockett, Vice Chair, Leslie McGilberry, Treasurer, Secretary, Jennie N. Robbins

**Board Members:** Shelley Ames, Marc Barclay, Laura Hobson, Bobbi Hubbard, Melissa Knight, Jennifer Flanagan, Lea Rowe, Rae Bond, Helen Scott, Bruce Sites, Mary Vance

Call to Order/Establish Quorum

Review of Agenda/Changes/Additions

Minutes - Minutes from May 17, 2018

Chair's Report – Ashley Evans, Announcements: Lea Rowe

Consensus Agenda: Strategic Plan Implementation Progress Report

Outcomes and Evaluation Committee – Mary Kiger, Jennie Robbins, Lea Rowe, Ashley Evans)

Executive Director's Report (Agenda, Pages 2-3)

Board Discussion - Reflections and Feedback from Board on Middle TN Regional Meeting and/or Membership Tiers?

Next Board Meeting – Tuesday, September 18, 2018, 3:00pm CST/4:00pm EST

## **Regional Meetings – Save the Dates**

- East/Southeast Region – Monday, October 29<sup>th</sup>, St. Mary's Legacy Committee
- Western Region – September 23 -25<sup>th</sup>, Church Health, Memphis (23<sup>rd</sup> is a travel day)



## Executive Director's Report: May 16<sup>th</sup> – July 16<sup>th</sup>, 2018

Category	Detail
Education	Offerings: <ul style="list-style-type: none"> <li>▪ Webinar: Tennessee Center for Health Workforce Development</li> <li>▪ TCI Software Demonstration</li> <li>▪ Middle Tennessee Regional Meeting</li> </ul>
Outcomes and Evaluation	<ul style="list-style-type: none"> <li>▪ Outcomes and Evaluation Committee met – please review attached minutes</li> <li>▪ Explored IAFCC's (Illinois Association of Free and Charitable Clinics) approach to developing a learning culture through a network-based outcomes data initiative. Special thanks to Rebecca Leslie and Jenny Bartlett-Prescott for participating and providing leadership in these conversations.</li> </ul>
Fundraising	<ul style="list-style-type: none"> <li>▪ Submitted request for BCBSTNF funding (\$15,000) for future regional meetings</li> <li>▪ TCCN awarded \$15,000 by HCA for Spring Grant Funding Request</li> <li>▪ TCCN awarded \$7,500 by BCBSFTN (via Marc Barclay) to support TCCN Regional Meetings</li> <li>▪ Establishing new relationship with John and Natasha Deane Foundation (meeting set for July 24<sup>th</sup>)</li> <li>▪ Establishing new relationship with The Tennessee Bar Foundation (meeting set for July 16<sup>th</sup>)</li> </ul>
Advocacy	<ul style="list-style-type: none"> <li>▪ Met with Drs. Juarez and Im at Meharry, Family and Community Medicine about creating Advocacy Toolkit interactive interface I (see attachment)</li> <li>▪ Safety Net Taskforce leadership met (Ashley Evans and Rebecca Leslie) and continuing to work closely with TDH/Office of Rural Health</li> <li>▪ Attended CNM workshop on Advocacy for Non-profits</li> </ul>
Membership	<ul style="list-style-type: none"> <li>▪ New Member: Helping Hands of Middle and West Tennessee, Jackson, TN</li> <li>▪ Hope Clinic for Women has indicated intention to join TCCN</li> <li>▪ Continuing outreach to potential members</li> <li>▪ Planned Middle Tennessee Regional Meeting (July 13<sup>th</sup>)</li> </ul>
Administrative	<ul style="list-style-type: none"> <li>▪ Successfully renewed TCCN's Registration to Solicit Funds for Charitable Purposes</li> <li>▪ Successful migration from Interfaith Dental to TCCN-dedicated server</li> <li>▪ Implemented Zoom in partnership with TPCA – new web-based conferencing tool</li> <li>▪ Introduced Poll Everywhere to members at Regional Meeting</li> </ul>



Other ED Activities	<ul style="list-style-type: none"> <li>▪ July Newsletter – Board Members: please read the newsletter as part of Board role.</li> <li>▪ Met with Dr. Paul Juarez and Dr. Wansoo Im at Meharry, Family and Community Medicine about creating Advocacy Toolkit GIS Tool (see attachment)</li> <li>▪ Represented TCCN at Kathy Wood-Dobbins’ retirement party</li> <li>▪ Met with the new CEO at TPCA – Terri Sabella.</li> <li>▪ Developing relationship with Health Careers Connections – a national workforce development nonprofit. Introduced them to TN Center for Health Workforce Development in hopes that the latter can provide funding to facilitate worker placement in TCCN programs.</li> <li>▪ Participated in Delta Dental Conference</li> <li>▪ Participated in Smile 60+ Launch</li> <li>▪ Interviewed Melissa Knight about Smoking Cessation Program for replication</li> <li>▪ Attended “Clinic to Community Health Summit” at Belmont</li> <li>▪ Established Relationships with:               <ul style="list-style-type: none"> <li>○ Mobile Lung Cancer Screening Program</li> <li>○ TN Breast and Cervical Program</li> </ul> </li> <li>▪ Partnered with TPCA to offer members access to telehealth services</li> <li>▪ Other Groups/Committee:               <ul style="list-style-type: none"> <li>○ Americares/Loyola/NAFCC Health Equity Roadmap – Why Committee                   <ul style="list-style-type: none"> <li>▪ Interviewed Jenny Bartlett-Prescott and Melissa Knight as part of this work</li> </ul> </li> <li>○ Great State Project (NFP Interagency Advocacy-Focused Professional Group)</li> <li>○ Executive’s Circle Group – Health Trust - monthly</li> <li>○ Monthly call with Executive Directors from other Statewide Associations for Free and Charitable Programs</li> </ul> </li> </ul>
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**TCCN Board of Directors Meeting Minutes – Approved**  
**Tuesday, July 17, 2018 - Conference Call**  
**Presiding: Ashley Evans, Chair**

**Board Members Present:** Cindy Rockett, Leslie McGilberry, Jennie Robbins, Bruce Sites, Bobbie Hubbard, Melissa Knight, Jennifer Flanagan, Mary Vance, Rae Bond, Helen Scott, Laura Hobson, Lea Rowe

**Board Members Absent:** Marc Barclay, Shelley Ames   **Staff Present:** Mary Kiger

**Call to Order and Review of Agenda**

Ashley Evans, Chair, called the meeting to order at 3:16 pm central time, pm. The agenda was approved as submitted.

**Minutes**

The minutes were discussed, with Cindy Rockett noting the need to change the meeting date and Mary Vance confirming Melissa Knight's attendance at the May Meeting. Lea Rowe moved, and Cindy Rockett seconded their approval. The vote was unanimous.

**Chair's Report**

The Chair opened with announcements and Lea Rowe informed her colleagues that she is relocating to Texas for her husband's job effective the end of July. She has found her replacement, John Arredondo, a former State Commissioner with the Department of Mental Health and Substance Abuse. She has agreed to continue serving out her term on the TCCN Board for which all expressed gratitude.

Bruce Sites is also extending his TCCN Board participation beyond his original timeframe as his Board has yet to find his replacement. Since Bruce has agreed to continue with Friends in Need on a part-time basis for the near term and during this time, he is willing to continue serving his term with TCCN.

Ashley Evans explained that on July 11<sup>th</sup>, the Governance Committee met (comprised of Ashley Evans, Current Chair, Rhonda Switzer-Nadasdi, Immediate Past Chair, Cindy Rockett, Vice Chair, Leslie McGilberry, Treasurer and Jennie Robbins, Secretary) and worked through the Governance Committee recommendations contained in TCCN's 2018-2020 Strategic Plan. After consideration of and action on these recommendations, Board members are being asked to sign a Conflict of Interest (COI) Statement annually. Given the substantive nature of the discussion, the Chair suggested removing the Governance discussion from the Consent Agenda. Bruce Sites made a motion to do so which was seconded by Bobbi Hubbard. The vote was unanimous.



The Chair noted that the Governance Committee differs with Recommendation 1 in that it calls for two non-Board members to participate. Because having to educate non-Board members would slow the Committee's work significantly, the Governance Committee re-framed the recommendation to reflect at least 3 Board members and other invited guests.

The current Treasurer asked for background on the recommendation that an Assistant Treasurer be appointed. Jennie Robbins explained that she had made that recommendation to ensure appropriate term limits and continuity in this position. She likened it to the Vice-Chair's preparatory role to serving as the Chair. Jennifer Flanagan noted that Salvus Center just instituted this position for the same reason. Considering the need to discuss this proposal in greater detail, approval of the Governance Committee's recommendations was not conferred at this time.

#### **Outcomes and Evaluation Committee Meeting Report**

Mary Kiger reported that Rebecca Leslie, Ashley Evans, Jenny Prescott-Bartlett and Mary Kiger evaluated the data reporting and outcomes project of the Illinois Association of Free and Charitable Clinics (IAFCC). Mary Kiger expressed the need to move forward with defining a minimum data set requirement for all members. Additionally, the Outcomes and Evaluation Committee will continue to define an outcomes project that TCCN members can voluntarily participate in as over 60% of members have the data capability to so. Bobbi Hubbard asked that TCCN include a dental outcome measure as they do not follow such widely documented measure as blood pressure and Hemoglobin A1C levels.

Mary Kiger mentioned that the possibility of a two-tier membership was explored by Outcomes Committee in recognition that some members will not choose to participate in TCCN's quality initiatives. Leslie McGilberry asked that Ms. Kiger report how this has worked for other Associations. The Board asked to review the work of the IAFCC as well.

#### **Executive Director's Report**

Mary Kiger reviewed her Director's Report with the Board. The Middle Tennessee Regional Meeting was well attended and was considered a success in providing meaningful content and networking opportunities. Integrating Behavioral Health into primary care – a soup to nuts approach was mentioned as a possible topic at the Eastern Regional Meeting.

The meeting was adjourned at 4:03 pm CST.

Respectfully submitted,

Mary Kiger, Executive Director for Jennie Robbins, Secretary